



Obrist creates interiors that ignite the imagination. From extraordinary shop fittings that showcase the finest luxury brands to helping individuals realize the home of their dreams, every aspect of our exclusive design and craftsmanship is led by our distinguished heritage. While Obrist interior AG and its production are based in Switzerland, Obrist interior America Inc. is our USA subsidiary. We are seeking a

Project Manager Luxury Retail, USA

Job Summary

As a Project Manager in the luxury retail (watches and jewelry) industry, you will play a pivotal role in ensuring the successful planning, execution, and completion of our projects. You will collaborate with cross-functional teams, manage project timelines, budgets, and resources, and be the key point of contact for clients and stakeholders throughout the project lifecycle. Your expertise will contribute to the continued growth and success of our organization.

Key Responsibilities

- **Project Planning:** Develop comprehensive project plans, including scope, objectives, deliverables, timelines, and budgets, in consultation with clients and stakeholders.
- **Resource Allocation:** Allocate resources effectively, including personnel, materials, logistics, installation, and equipment, to ensure projects are executed efficiently and within budget.
- **Client Communication:** Serve as the primary point of contact for clients and stakeholders, providing regular updates on project progress, addressing concerns, and ensuring client satisfaction.
- **Quality Assurance:** Ensure all products and projects meet the highest standards of quality and craftsmanship, conducting inspections and quality checks as necessary.
- **Documentation:** Maintain accurate project documentation, including contracts, change orders, and project reports.
- **Project Closure:** Oversee project closure activities, including client handover, final inspections, and project evaluations.

Qualifications

- Bachelor's degree in project management, Construction Management, Architecture, Interior Designer or a related field (preferred)
- Proven experience as a Project Manager in the Luxury Retail or Wood Products industry or similar
- Strong understanding of wood product manufacturing processes and materials (preferred)
- Willingness to travel (10-20%)
- Fluent or native speaking in English (and German preferred)
- Proficient in project management software and tools

How to Apply

If you are a proactive and results-driven Project Manager with a passion for excellence in luxury retail projects, we invite you to join our team. To apply, please send your resume and a cover letter outlining your relevant experience and achievements to hr.us@obrist-interior.com



Your contact

Barbara Gilli
Head of People & Culture
Cell 646-932-5504 • hr.us@obrist-interior.com

